

Global Affairs Canada Scholarship Program Application Instructions (2022-23)

Western International will submit online applications for all candidates. Canadian Supervisors and Candidates are required to provide the following information to the International Learning Team no later than **March 8, 2022**:

- **Completed form below**
- **Supplementary documents listed below**

Please send all documents via email to goabroad@uwo.ca

Incomplete applications cannot be submitted. Please ensure you are providing all required information.

CANADIAN ACADEMIC SUPERVISOR

This section is to be completed by Canadian Supervisor

Salutation (Mandatory) First Name (Mandatory) Last Name (Mandatory)

Job Title (Mandatory) Department/Office (Mandatory)

Phone (Mandatory) Fax Email (Mandatory)

Preferred Language of Correspondence (Mandatory) English French

Western Graduate/Undergraduate Program Coordinator Name (Mandatory)

Western Graduate/Undergraduate Program Coordinator Email (Mandatory)

CONTACT PERSON RESPONSIBLE FOR THE PROGRAM AT CANDIDATE'S HOME INSTITUTION

This section is to be completed by the Candidate

Salutation (Mandatory) First Name (Mandatory) Last Name (Mandatory)

Job Title (Mandatory) Institution (Mandatory) Department/Office (Mandatory)

Address (Mandatory) City (Mandatory) Province/State/Region

Postal Code/ZIP Country (Mandatory) Email (Mandatory)

CANDIDATE INFORMATION

This section is to be completed by the Candidate

Salutation (Mandatory) First Name (Mandatory) Last Name (Mandatory)

Gender Female Non-binary
(Mandatory) Male Prefer not to say Email (Mandatory)

Country of Citizenship (Mandatory) Degree Sought at Home Institution (Mandatory)

Field of Study (Mandatory) Discipline (Mandatory)

Expected Completion Date of Degree (Mandatory)

Job Title at Home Institution (Mandatory) Student ID Number from Home Institution (Mandatory)

Employed at Home Institution Since (Mandatory)

Home Address (Mandatory)

INTENDED SCHOLARSHIP STUDY/RESEARCH

This section is to be completed by the Candidate

Research Project Title (if applicable)

Provide a summary of the research project or courses to be undertaken (maximum 1000 characters). (Mandatory)

Language of Study at Canadian Host Institution (Mandatory) English French

Expected Start Date of Scholarship (Mandatory)

Expected End Date of Scholarship (Mandatory)

HISTORY OF INTER-INSTITUTIONAL COLLABORATION

This section to be completed by Canadian Supervisor

Please describe the nature of the agreement i.e., formal Memorandum of Understanding, informal agreement between post-secondary institutions or departments, research collaboration between professors, etc. (maximum 1000 characters). **(Mandatory)**

SUPPLEMENTARY DOCUMENTS

The following Supplementary Documents **MUST BE** submitted as **individual documents** with **each document LESS THAN 5 MB**. Please scan the documents as individual PDF files and send to goabroad@uwo.ca.

Supplementary Documents required from the Candidate.

Documents in a language other than English or French must be accompanied by a translation.

- **Proof of citizenship:**
 - o a copy of the candidate's passport or national identity card with a photo and valid dates
 - o candidates from Taiwan must also provide a proof of household registration in Taiwan
 - o documents not accepted as proof of citizenship are: driver's license, permanent residence card, work permit, student card, health card, birth certificate or baptismal certificate
 - o proof of citizenship must be from the same country/territory as the citizenship selected in the online application form

- **Letter of intent from the candidate (maximum one page):**
 - o explains the nature of studies or research to be undertaken
 - o provides rationale for study in Canada and for the choice of institution, program and supervisor and how the proposed program of study or research will relate to their future career

- **Letter of proof of full-time enrolment from the home institution (maximum one page):**
 - o on official letterhead
 - o dated within the last six months
 - o confirms that the candidate is currently enrolled in a full-time program
 - o copies of transcripts, a student card or a letter of admission are not acceptable

- **Letter of support from the home institution (maximum one page):**
 - o on official letterhead
 - o dated within the last six months
 - o from the candidate's instructor, professor or international director
 - o explains the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program

- **Privacy Notice Statement:** a copy of the Privacy Notice Statement for non-Canadian participants signed by the candidate and dated within the last six months

Supplementary Documents required from the Canadian Supervisor:

- **Letter of invitation from the Canadian supervisor:** a letter from the Canadian supervisor indicating their willingness to support and mentor the candidate. This letter must be on institutional letterhead, and be signed and dated within last six months. It must describe the nature and scope of the research collaboration with the student's home institution, the support for the candidate during the exchange period and demonstrate how the Canadian institution, supervisor, and peers will benefit (**maximum one page**).

Supplementary Documents that will be provided by Western International:

- **Memorandum of Understanding or agreement between the Canadian and candidate's home institutions:** a written agreement or understanding signed by both institutions indicating that tuition fees will not be charged and containing any other clauses of mutual interest.

Applications must be submitted to the funder by Western International and not the Academic Supervisor.

Incomplete applications cannot be submitted. Please direct all questions to goabroad@uwo.ca.